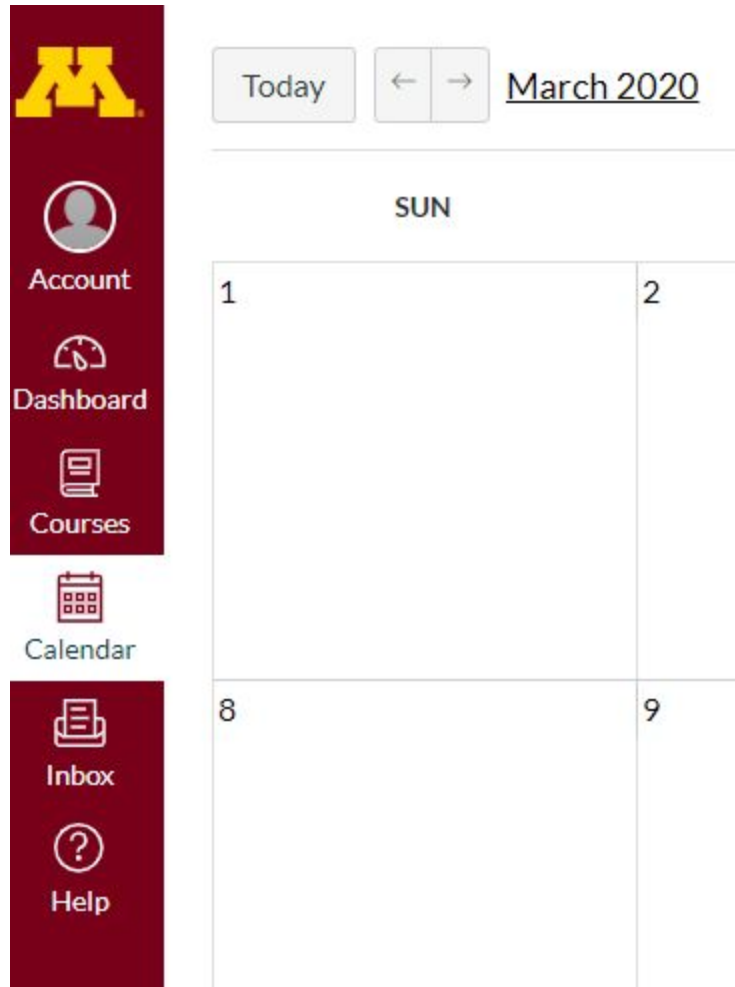


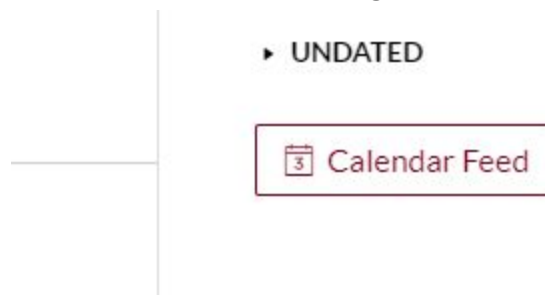
Syncing Canvas to Google Calendar

1. Open UMN Canvas → Calendar



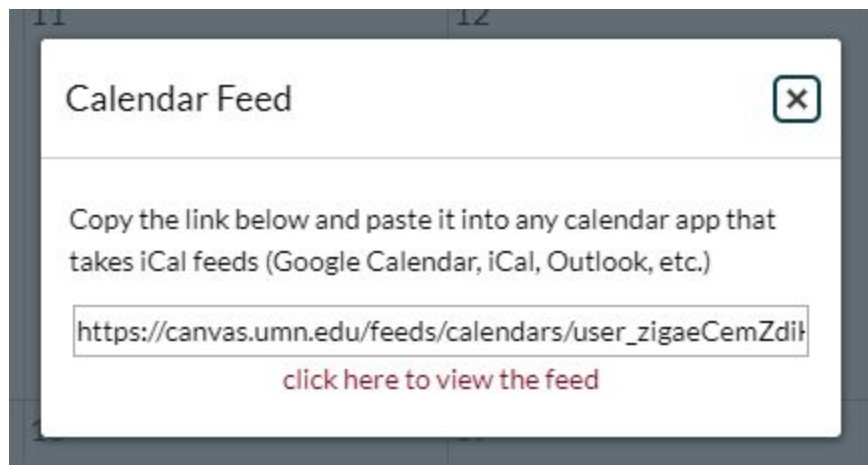
The screenshot shows the UMN Canvas interface. On the left is a dark red navigation sidebar with icons and labels for Account, Dashboard, Courses, Calendar, Inbox, and Help. The 'Calendar' option is highlighted. To the right, the calendar view is displayed for March 2020, showing a grid for Sunday (SUN) with dates 1, 2, 8, and 9. Navigation buttons for 'Today', previous/next month, and the current month are visible at the top.

2. Find & Click “Calendar Feed” on the right side of the page.

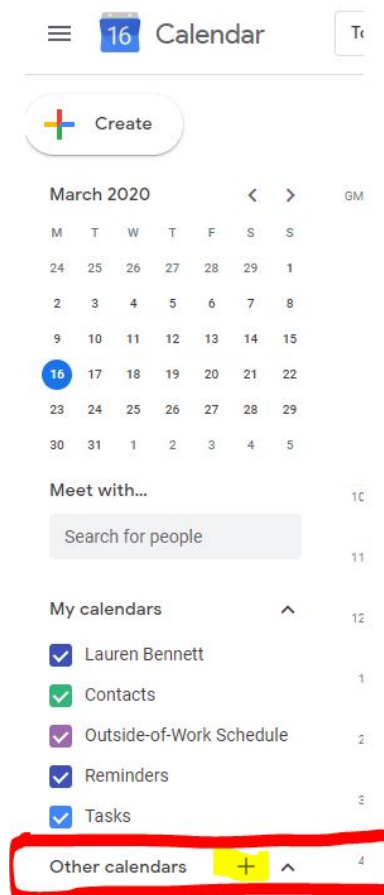


The screenshot shows a section of the Canvas interface. At the top, there is a dropdown menu with the text 'UNDATED'. Below it, a button labeled 'Calendar Feed' with a calendar icon is highlighted with a red rectangular box.

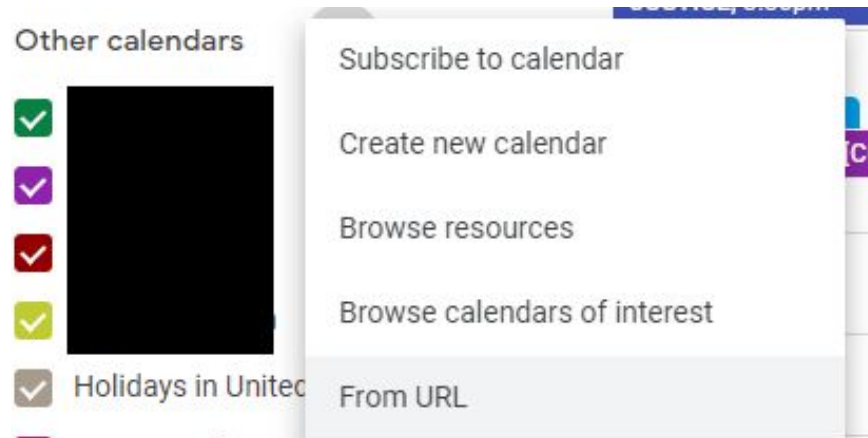
3. Copy link from window that pops up.



4. Open Google Calendar and click the “+” sign.



5. Click “From URL”



6. Paste Link & Click “Add calendar”

From URL

URL of calendar

Make the calendar publicly accessible

You can add a calendar using the iCal format by its address.

Add calendar

7. The Student’s Name should now show under “Other Calendars” on your Google Calendar Page. This will show the up-to-the minute/hour changes to your student’s schedule & due dates.